



राजकीय इन्जीनियरिंग कालेज
इकबालपुर, सिकरौरा, पो०: देवगांव, आजमगढ़, (उ०प्र०) - 276201
भारत

RAJKIYA ENGINEERING COLLEGE

Aikbalpur, Sikraura, Po : Deogaon, Azamgarh, (U.P.) - 276201 India

Advertisement No.: 01/Advt./REC/2017

Date : 12.05.2017

(B) Administrative, Non-Teaching & Technical Supporting Post-

On-Line Applications through College Website www.gecazamgarh.ac.in are invited for the following vacant Regular Administrative, Non-Teaching & Regular Technical Supporting Post on prescribed format available on the college website www.gecazamgarh.ac.in. All posts carry allowances and other benefits as approved by the Govt. of U.P. from time to time. Higher pay may be considered for highly qualified & experienced candidates. The generated on-line duly completed application in all respect along with necessary documents and a demand draft of Rs. 1000/- (Rs. 500/- for SC/ST candidates) only drawn in favour of Director, Rajkiya Engineering College, Azamgarh payable at Lalganj Azamgarh (Code 01165) should reach to the Director, Rajkiya Engineering College, Aikbalpur, Sikraura, Po : Deogaon, Azamgarh (U.P.) - 276201 latest by 11.06.2017 Before 05:00 PM.

ON-LINE PORTAL WILL BE CLOSED ON 04-06-2017 AFTER 5.00 PM. THE COMPLETE GENERATED ON LINE APPLICATION FORM SHOULD REACH TO DIRECTOR, RAJKIYA ENGINEERING COLLEGE, AZAMGARH (UP) 276201 LATEST BY 5.00 PM ON 11-06-2017 SHOULD BE SENT THROUGH REGISTERED/SPEED POST ONLY.

NOTE: The Candidate already applied against previous advt 01/Advt./REC/2016 dated 13-11-2016 need apply on line for ad-up qualifications/experiences etc. without Demand Draft. However, they can send the information about their ad-up of qualification, experience etc if any with its documentary evidence.

जिन अभ्यर्थियों द्वारा पूर्व में प्रकाशित विज्ञापन के सापेक्ष आवेदन प्रस्तुत किया जा चुका है, उन्हें पुनः आवेदन करने की आवश्यकता नहीं होगी, किन्तु इस अवधि में यदि उनके द्वारा कोई अधिमानी अर्हता / अतिरिक्त योग्यता अर्जित की गयी हो, तो उसे अपडेट किया जा सकेगा।

S. No.	Name of Post / Number of Post / Category	Pay Scale / Grade Pay	Minimum / Essential Qualifications and Experience
1	Workshop Superintendent (01 UR)	(15600-39100) Grade Pay 6600	First Class Master's Degree in Mechanical/ Production/Industrial Engineering with a 5 years' experience in reputed Workshop. Or Bachelor's Degree in Mechanical or Industrial or production Engg. With 7 years' experience in any reputed industry or workshop as Asstt. Engineer or equivalent.
2	Junior Computer Programmer & Network Engineer (01 UR)	(9300-34800) Grade Pay 4600	1. Bachelor's degree with Post Graduate Diploma in Computer Science or Bachelors' Degree with 'A' level certification from DOEACC/NIELT 2. Experience of working in DOS/WINDOWS/UNIX environment along with good knowledge of software development in C/C++, FOXPRO/RDBMS like Oracle/ Ingress/Sybase /DB2 3. Exposure of Networking with Novel/Window NT. 4. Good knowledge of office automation packages and Internet.
3	Junior Engineer (Civil/Electrical.) (01 UR + 01 UR)	(5200-20200) Grade Pay 2800	Diploma in Civil/ Electrical Engineering with three years' experience in appropriate field.
4	Instructor (02UR+01OBC+01SC)	(9300-34800) Grade Pay 4200	Diploma in relevant discipline (Mechanical/Civil /Information Technology /Computer Application) from recognized Institutions with Five Year experience in relevant field.
5	Computer Operator (01 UR)	(9300-34800) Grade Pay 4600	Intermediate with Diploma in Computer Science OR Intermediate with 'O' level Certificate from DOEACC/ NIELT. 2. Data Entry Knowledge in Hindi and English on MS office/Lotus SmartSuite under DOS/WINDOWS/UNIX environments. 3. Exposure of Networking with Novel/Window NT. 4. Typing Speed of 25/40 words P/M in Hindi and English.
6	Mechanic Grade-A (01 UR + 01 OBC + 01 SC)	(5200-20200) Grade Pay 2800	Diploma in appropriate discipline (Mechanical / Civil /IT /Computer Application) with five years' experience in appropriate field.
7	Lab Technician (01 UR + 01 OBC + 01 SC)	(5200-20200) Grade Pay 2800	Diploma in appropriate discipline (Mechanical / Civil /IT /Computer Application) with five years' experience in appropriate field.
8	Lab Assistants (11 UR+06 OBC+04SC)	(5200-20200) Grade Pay 1900	Intermediate with science discipline with 05 years' experience of working in Science/Engineering Laboratories. OR I.T.I. Certificate in appropriate discipline with 5 years' experience. Or Diploma in appropriate discipline. (Required disciplines: Physics, Chemistry, Mechanical, Civil, IT/Computer Application or equivalent)
9	Electrician (1 UR+1 OBC + 1SC)	(5200-20200) Grade Pay 1900	III Certificate from recognized institution in respective trade with 03 years' experience. Desirable: License holder as recognized by the U.P. Govt.

1-Details of vacant Posts and qualifications:-

10	Registrar (01 UR)	(15600-39100) Grade Pay 6600	First or High Second class bachelor's degree with 07 years' experience in a responsible administrative capacity in an University or a Technical Institution or in any Govt. Deptt at the post of Dy. Registrar or equivalent, Good knowledge of Hindi & English . Desirable: b Degree in Law/MBA and knowledge of Computer Application. Experience in establishment and general administration & accounts in a responsible position in a reputed Technical Institution /Govt. Organization.
11	Finance &Accounts Officer (01 UR)	(15600-39100) Grade Pay 5400	Finance & Accounts Services on deputation by the Government of U.P.
12	Medical Officer (Male) (01 UR)	(15600-39100) Grade Pay 5400	MBBS or equivalent degree as approved by the Indian Medical Council. Desirable: Post Graduate Degree or Two Years working experience in reputed hospital.
13	Assistant Registrar (01 UR)	(9300-34800) Grade pay 4600	First or High Second class bachelor's degree with 05 years administrative experience of office working in supervisory grade with knowledge of U.P. Govt./University/Engg. College or equivalent rules. Desirable: Degree in Law/MBA and knowledge of Computer Application Or Experience in accounts in a responsible position.
14	Physical Training Instructor (01 UR)	(5200-20200) Grade Pay 2800	Bachelor's degree in discipline and Diploma in Physical Education with the 5 years' experience as Physical Instructor.
15	Deputy Librarian (01 UR)	(9300-34800) Grade Pay 4600	Post Graduate Degree in Library Science with 7 years' experience as Assistant Librarian or equivalent (in the pay scale of Rs. 5200-20200 grade pay Rs. 2800 or equivalent at any Degree level Institution or Engineering College) Desirable : Knowledge of Computer application in Library & Internet.
16	Assistant Librarian (01 UR)	(5200-20200) Grade Pay 2800	Bachelor Degree in Library Science with 5 years' experience in an Engineering College/University Library. Or Post Graduate Degree in Library Science with 3 years' Experience. Desirable: Knowledge of Computer applications & Internet.
17	Cataloguer (01 UR)	(5200-20200) Grade Pay 2800	Bachelors' Degree in Library Science with 01 years' experience in any education institution and computer awareness. Or Diploma in Library Science with 02 years' experience in any education institution and computer awareness.
18	Accountant (01 UR)	(9300-34800) Grade Pay 4200	M.Com. with 4 years' experience or Post Graduate Diploma in Accountancy with 5 years' experience in accounts working Desirable: BBA or ICWA certificate
19	Head Assistant (01 UR)	(9300-34800) Grade Pay 4200	Intermediate with certificate of C.C.C Certificate (DOEACC) & Typing speed Hindi/English both 25/30 Per minutes with 07 year or equivalent.
20	Senior Clerk (01 UR)	(5200-20200) Grade Pay 2800	Intermediate with certificate of C.C.C Certificate (DOEACC) & Typing speed Hindi/English both 25/30 Per minutes with 05 year Clerk/Typist (Junior Assistant) or equivalent.
21	Routine Grade Clerk(RGC)/Typist (03 UR+ 02 OBC+01 SC)	(5200-20200) Grade Pay 2000	Intermediate with certificate of C.C.C Certificate (DOEACC) & Typing speed Hindi/English both 25/30 Per minutes.
22	Store Keeper (01 UR)	(5200-20200) Grade Pay 2000	Intermediate and typing knowledge with 60/40 words per minute in English/Hindi typing with 1 year experience. Knowledge of inventory control & store maintenance.
23	Driver (02 UR)	(5200-20200) Grade Pay 1900	a) Class 8 th pass and ability to read and write Hindi/English. b) Should possess Car/Bus Driving License with at least 5 years driving experience c) Having good knowledge of vehicle repair/maintenance.
24	Hostel Assistant (02 UR+01OBC+01 SC)	(5200-20200) Grade Pay 1900	Intermediate with typing knowledge with 60/40 words per minute in English/Hindi typing with one year experience in hostel office working.

II- General Conditions:-

1. Essential/Desirable Qualifications and Experience on the last date of application are as per as given on the Institute website
2. Number and nature of vacancies may be changed. No claim arising out of the change in nature and/or number of posts advertised shall be admissible.
3. The Institute reserves the right to not fill any or all the advertised posts.
4. The employed candidates must send their applications through proper channel. However, an advance copy may be sent and NOC must be produced at the time of interview.
5. Candidates applying for multiple posts on-line should send separate application for each post.
6. No TA/DA shall be provided to the candidates for attending the interview.
7. Candidates should essentially bring the original documents in support of their claim in application form and as prescribed in interview letter, failing which they shall not be considered for interview.
8. The qualification and experience prescribed are the minimum and mere possession of the same shall not entitle a candidate to be called for the interview.
9. The horizontal reservation for female candidates, dependent of freedom fighters and Ex-serviceman will be applicable as per State Government Rules.
10. Candidates not possessing the prescribed qualification and experience on the last date of application shall not be considered in any case.
11. A screening board shall scrutinize all the applications for recommending the candidates to be called for interview. No representation from those, not being recommended and not called for the interview will be entertained at any stage.
12. The application form must be supported by attested copies of marks sheets/certificates/degrees/caste certificate/age certificate/experience/no objection certificate/ as mentioned in application form. A passport size attested photograph should be affixed on the application form in the space provided.
13. Incomplete applications or applications received after the last i.e. 11.06.2017 shall not be entertained.
14. Candidates belonging to the Schedule Caste (SC)/ Schedule Tribe (ST)/ Other Backward Class (OBC) Categories of UTTAR PRADESH are only eligible for reservation in respective category. Such candidates shall have to produce the category certificate as proof of being from respective category. Candidates from OBC category shall have to produce OBC category certificate issued on a date not earlier than 6 months at the time of interview. Candidates failing to produce the valid category certificate as prescribed by U.P. Govt. shall not be allowed to appear in interview and Institute will not be responsible for the consequences arising thereof.
15. The completed on-line generated application forms along with prescribed fee must reach to the Director, Rajkiya Engineering College, Aikbalpur, Sikraura, PO : Deogaon, Azamgarh (U.P.) - 276201 through Registered/Speed Post only, latest by - 11.06.2017 before 05.00 pm failing which the applications will not be considered.
16. All appointments made against these posts shall be governed by the rules and regulations as prescribed by the Institute from time to time.

DIRECTOR



राजकीय इन्जीनियरिंग कालेज
इकबालपुर, सिकरौरा, पो०: देवगांव, आजमगढ, (उ०प्र०) - 276201
भारत

RAJKIYA ENGINEERING COLLEGE

Aikbalpur, Sikraura, Po : Deogaon, Azamgarh, (U.P.) - 276201 India

APPLICATION FORM-REGULAR NON TEACHING AND REGULAR TECHNICAL SUPPORTING POST

Post Applied for (with category) Department.....

(To be filled in by the candidate with ball pen in his/her own handwriting)

Bank Draft No.....Date.....Rs.....						Pass port size attested photograph		
Bank Name								
1. Name (in Block latter)								
2. Date of Birth 3. Father's/Husband's Name.....								
4. Address for correspondence								
.....								
.....Pin Code								
5. Nationality 6. Marital Status								
7. Whether belong to SC/ST or OBC Category of U.P., if yes write category and attach certificate on proforma prescribed by U.P. Govt.								
8. Permanent Address								
..... Pin Code								
9. Phone Number/Mobile Number								
10. E-mail Address (essentially required)								
11. Are you physically handicapped? If yes write type (Visual/hearing/locomotive) and attach certificate issued by the C.M.O.								
12. Name of the State (domicile) to which candidate belongs								
13. Educational Qualifications: (High School or equivalent onwards. Attested copies of certificates, degrees and mark-sheets must be attached)								
S. No.	Examination	School/College /University	Year of passing	Subjects	Division and Marks (%)	Distinction/ Gold Medal/ Rank, if any		
01.	High School							
02.	Intermediate							
03.								
04.								
05.								
06.								
14. Experience								
S. No.	Name of Post	Date of joining	Date of leaving	Pay Scale	Basic pay	Name of Employer	Experience in Year Months	
01.								
02.								
03.								
04.								
15. Minimum salary acceptable and joining time required								

16. Details of any past, current involvement in any Cognizable/Criminal Offence and nature of punishment
.....

17. Additional Remarks :

Applicant may mention here any special qualifications or experience, which have not been given under the above heads if the space is in sufficient for the purpose, necessary particulars may be given in a separate sheet of paper and attached.

18. List of enclosure :

- 1. 2. 3.
- 4. 5. 6.
- 7. 8. 9.

I hereby declare that the entries made in the form are true to the best of my knowledge and belief and, if found incorrect/wrong later, I shall be liable to loose the employment at whatever stage it is noticed. I also under take to abide by the terms and conditions as prescribed in advertisement for the applied post and as enforced By Institute form time to time.

Place: Date:

Signature of the Candidate

19. FORWARDING REMARKS :

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this Institution/Organization has no objection to the candidature of the applicant being considered for the post applied for.

Date:/...../.....

**Signature and Designation
of Forwarding authority**